

MEMORANDUM OF UNDERSTANDING

I wish to be considered for the position of Ingomar/Franklin Park Athletic Association Team Manager for a Little League team during the 2014 season. I understand that I am responsible for the following areas and will ensure that the League Commissioner is provided every assistance to see that they are fulfilled.

1. I am responsible for the overall management of the team and the conduct of its members at all games.
2. I am required to do my best in teaching my team basic baseball skills. To help become more experienced in this area, I will make every effort to attend at least one and preferably both clinics offered by the league. I will also plan thorough and structured practices before the season and continue to hold some practices after the season starts.
3. In order to satisfy association administrative requirements, I will plan to attend or send a representative to the managers' meeting for receiving and discussing all necessary association information. I will also attend all Little League meetings, tryouts and draft.
4. I am responsible for my team's participation in association-sponsored fund raising and community support activities.
5. I am responsible for field maintenance for each of my team's home games. This effort includes having the field lined, raked and ready for play at the scheduled time, having the field in playable condition if it needs some work and, if weather conditions are an issue, determining that the field is safe to play on prior to the game's scheduled starting time.
6. I am responsible for the proper and prudent use of all association equipment and supplies, and for the return of all uniform shirts at the end of the season.
7. I am responsible to encourage safe behavior by everyone associated with my team.
8. I am responsible for the management and conduct of coaches and parents.
9. I will ensure that all participation and playing time rules during the season are adhered to.
10. I am responsible for the resolution of any and all conflicts which may arise from participation in Ingomar/Franklin Park Athletic Association activities.
11. I understand that quality is more important than quantity and will exercise restraint as required to be sure that the team is not overextended.
12. I will keep all draft and player evaluation documentation strictly confidential, and understand that future positions will depend heavily on the privacy of this information.
13. I understand that I am working with children, and the example I set in fair play and sportsmanship, is the model they will follow.

(Signed) _____

(Print Name) _____

(Date) _____